# U.S. DISTRICT COURT CLERK'S COURTERLY

# Training Available for Central Sign-On, Attorney Admissions Procedures, and Opening New Civil Cases

### WHO?

These trainings are available to anyone utilizing Wyoming's CM/ECF.

### WHAT?

Get a rundown of how to sign up for Central Sign-On, Learn about new attorney admissions procedures, or how to open a new civil case in our CM/ECF system.

## WHERE?

Over the phone or via video conference if there are multiple participants. Training sessions can also be arranged via Zoom for larger groups if necessary.

#### WHEN?

Meetings will be scheduled at a time that is convenient for you. Please plan for trainings to take approximately 30 minutes to complete.

Please call the Clerk's Office at (307) 433-2120 and ask to speak with Abby or Zac to schedule a training regarding Central Sign-on and/or Attorney Admissions procedures.

If you would like to schedule a training regarding opening new civil cases, please contact Crystal at (307) 232-2620.

In addition, written instructions can also be found on our website by clicking the links below:

# Central Sign-on Info & Instructions

## **Attorney Admissions**

# **Civil Case Opening Instructions**



December 2020

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The Clerk's Office will be closed on Christmas Day — Friday, Dec. 25th. 2020.

Offices will also be closed on Friday, Jan. 1st in observance of New Year's Day.

#### **Our Mission:**

Employees representing the U.S. District Court for the District of Wyoming are committed to the impartial administration of justice. Driven by respect, integrity, and a dedication to excellence, we are here to serve the Public, Bar, and Court in a manner that will instill trust and confidence in the Judiciary. We endeavor to support a iust and timely resolution of matters brought before the Court. Page 2 U.S. DISTRICT COURT

# General Order Updates

- ◆ General Order No. 2020-13: General Order Amending Sexual Material Prohibition Special Condition of Supervised Release
  - —Changes made to imposition of a "Sexual Material Prohibition"
  - —General Order 2020-13 can be viewed by <u>clicking here</u>.
- ♦ General Order No. 2020-14: Order Amending Mandatory Conditions of Probation and Supervised Release
  - —Changes made to the "drug testing" condition where periodic drug tests are "not to exceed ten (10) drug tests per month, for use of controlled substance"
  - —To view General Order 2020-14 please <u>click here</u>.

# US Courts News Roundup



Photo credit: https://en.wikipedia.org/wiki/Standing\_Bea

Chief Standing Bear: A
Hero of Native American
Civil Rights In 1879,
Chief Standing Bear persuaded a federal judge to recognize Native Americans as persons with the right to sue for their freedom. This established him as one of our nation's earliest civil rights heroes.

Native American Heritage Month is observed every November. See this <u>U.S.</u> <u>Courts webpage</u> for additional case details.

# New Jury Instructions to Strengthen Social Media Cautions

A federal Judiciary committee has issued a new set of model jury instructions that federal judges may use to deter jurors from using social media to research or communicate about cases.



## FRIENDLY REMINDER TO COUNSEL:

Please adhere to our Civil Local Rules when filing a non public or sealed document. Absent prior Court authorization, no case or documents may be filed under seal or as non-public.

RULE 84.2 <u>ADMISSION TO PRACTICE</u>; Please Note: You may submit all attorneys being admitted in one motion rather than filing separate motions.