

# U.S. DISTRICT COURT CLERK'S COURTERLY



August 2024

## E-Filing Assistance Available!

We understand that e-filing can be confusing at times. To help make the process as easy as possible, the Clerk's Office staff are always here to assist you anytime you are in the process of filing a document and/or making a Pay.gov payment. We will happily provide you with step-by-step guidance and answer any questions you may have.



◆ **The Clerk's Office will be closed September 2nd in Observance of Labor Day.**

Please contact either the Casper office (307) 232-2620, or the Cheyenne office (307) 433-2120.

*We're here  
to help you!*

Check out the next page for a few helpful e-filing reminders!

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## E-FILING REMINDERS TO COUNSEL



### → FILING STIPULATIONS

Please remember to file stipulations the same way you file a motion. Towards the end of the e-filing process you will have the opportunity to add the stipulation text.

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### → FILING TRANSCRIPT ORDER FORMS

When filing Transcript Order Forms, please make sure your document is a flattened PDF before uploading into CM/ECF. Once you've flattened your PDF, the original will no longer be editable.



### → WHEN OPENING CIVIL CASES

When opening civil cases, please refer to the following:

- ◆ [Civil Case Opening Procedures](#)
- ◆ [Wyoming Party Name Style Guide](#)

Please contact our helpdesk and we will be happy to answer any questions you may have and/or assist you during the e-filing process.

Casper—(307)232-2620

Cheyenne—(307)433-2120

# US Courts News Roundup

## 2023 Wiretap Report: Intercepts Fall, Arrests Rise



Federal and state courts reported a combined 13 percent decrease in authorized wiretaps in 2023, compared with 2022, according to the Judiciary's [2023 Wiretap Report](#). Arrests in cases involving electronic surveillance increased, while convictions decreased.

Read the full article [HERE](#).

## Probation and Pretrial Officers Help Bring Positive Change in the Community

National Pretrial, Probation, and Parole Supervision Week was July 21-27, 2024. This week helps to recognize the important work of officers and their unique roles in the administration of justice. U.S. probation and pretrial officers must balance two very important goals: protecting public safety and helping people they oversee make positive changes in their lives.

Watch a brief video and read the full article [HERE](#).



For more information about these stories and other US Court news, check out the US Courts website at:

<https://www.uscourts.gov/judiciary-news>

### FRIENDLY REMINDERS TO COUNSEL:

Please adhere to our [Civil Local Rules](#) when filing a non public or sealed document. Absent prior Court authorization, no case or documents may be filed under seal or as non-public.

**RULE 84.2 [ADMISSION TO PRACTICE](#): Please Note: You may submit all attorneys being admitted in one motion rather than filing separate motions.**

**Our Mission:** Employees representing the U.S. District Court for the District of Wyoming are committed to the impartial administration of justice. Driven by respect, integrity, and a dedication to excellence, we are here to serve the Public, Bar, and Court in a manner that will instill trust and confidence in the Judiciary. We endeavor to support a just and timely resolution of matters brought before the Court.