Upgrade your Current PACER Account

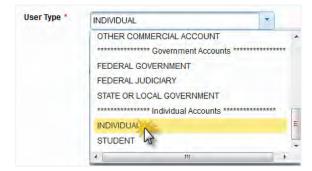
- 1. Navigate to <u>www.pacer.gov</u>
- 2. Click Manage My Account at the very top of the page.



- 3. Login with your PACER username and password.
- 4. Click the **Upgrade link** next to the Account Type.

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	** F						"Upgraded PACER upgrade.**]

- 5. Follow prompts to update/enter all necessary information in each tab.
 - Select <u>INDIVIDUAL</u> as your User Type at the bottom of the first screen. Click Next.



- Complete the Address section. Click Next.
- Create a NEW username and password at the Security screen. Click **Submit**.

6. Your PACER Account is now upgraded. The following confirmation screen will appear. Note that you will no longer be able to use your old PACER username and password.

Upgrade Complete	
A Your personal information has been successfully changed and you now have an upgraded P account.	ACER
Close	

7. For questions, please contact PACER at 1-800-676-6856.