On or After October 13, 2020

United States District Court, District of Wyoming

The instructions below will provide you with the steps required to link your upgraded individual PACER account to your CM/ECF account.

**Please Note:** These steps cannot be completed until the District of Wyoming is LIVE on NextGen CM/ECF - October 13, 2020.

1. Navigate to the District of Wyoming's website: <u>www.wyd.uscourts.gov</u> and click on the CM/ECF Electronic Case Filing System option.



2. Click on the **District of Wyoming - Document Filing System** link.



3. Login with your upgraded PACER username and password.

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4. Click on Utilities and select Link a CM/ECF account to my PACER account.



## 5. Enter your current CM/ECF login and password. Click Submit.



6. Ensure that the CM/ECF account and PACER account listed are accurate. If so, click Submit. Note: Your individual PACER account should be listed. DO NOT link a shared firm PACER account to your CM/ECF account.

Link a C	M/ECF account to my PACER account
Do you wa	nt to link these accounts?
CM/ECF PACER	John Attorney John Attorney
After you s court.	ubmit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this
Submit	Clear

**7.** You have successfully linked your account. Refresh your screen (press F5) to see the Civil and Criminal menu items for filing.

Note: You will now only use your new PACER username and password to login to both PACER and CM/ECF.