

IN THE UNITED STATES DISTRICT COURT

FOR THE DISTRICT OF WYOMING

FILED  
U.S. DISTRICT COURT  
DISTRICT OF WYOMING  
2025 SEP 26 AM 9:30  
MARGARET BOTKINS, CLERK  
CHEYENNE

IN RE: )  
PROCEDURES FOR ACCESS AND )  
MANAGEMENT OF SEALED )  
DOCUMENTS )

General Order 25-02

**WHEREAS** a recent escalation in cyberattacks on the CM/ECF systems of federal courts requires the implementation of new procedures for the storage and management of sealed documents.

**IT IS HEREBY ORDERED** that, effective as of the date of this order and until such time as the court orders otherwise,

**Electronic Access to Restricted Documents**

Documents that are restricted, i.e. applicable party, ex parte and case participants (hereinafter referred to as “restricted documents”) will continue to be filed in CM/ECF under existing procedures, but they will not be accessible or viewable to the parties by electronic means. Although parties will receive notices of electronic filing when such documents are filed in their cases, the documents themselves will not be accessible or viewable electronically. *Note: CM/ECF automatically restricts certain documents in Social Security and immigration cases. These documents will remain accessible and viewable to the parties by electronic means.*

**Electronic Access to Sealed Documents**

Sealed documents will continue to be filed in CM/ECF under existing procedures but will not be accessible or viewable to the parties by electronic means.

**Service of Restricted and Sealed Documents Filed in CM/ECF**

Because sealed documents and most restricted documents filed in CM/ECF are no longer accessible or viewable electronically, service of those documents cannot be accomplished through CM/ECF. Therefore, parties must serve all restricted and sealed documents by other appropriate means as provided by the Federal Rules of Civil and Criminal Procedure. The court will serve sealed orders or sealed Court-issued notices in paper by mail.

Because sealed documents filed in CM/ECF are no longer accessible or viewable electronically, a party with the right to access a sealed document in a case who requires a copy of a sealed document will have to contact the clerk's office to request a paper copy. The Clerk will serve certain orders and judgments on Wyoming's federal agencies via delivery to their agencies' boxes located in the Casper and Cheyenne Clerk's Offices, or by other appropriate means.

### **Highly Sensitive Documents (HSDs)**

Sealed documents that are defined as HSDs will continue to be subject to the court's HSD procedures as set forth in General Order 2021-01, available at [www.wyd.uscourts.gov](http://www.wyd.uscourts.gov).

### **Questions about Restricted and Sealed Document Procedures**

Any questions about the filing of and access to restricted or sealed documents should be directed to the Clerk's Office at (307) 232-2620 (Casper) or (307) 433-2120 (Cheyenne).

This Order supersedes all inconsistent prior court orders and local rules.

**DATED** this 26<sup>th</sup> day of September 2025.

BY THE COURT:



Kelly H. Rankin  
Chief United States District Judge