

Rule 79.1 RECORDS OF THE COURT

(a) *Files.* No record or paper filed with the Court shall be taken from the office or custody of the Clerk of Court, except by attorneys admitted to the bar of this Court upon the special order of the Court or permission of the Clerk of Court for good and sufficient reasons shown. The person removing any Court file shall sign a receipt which identifies the record or paper removed and states the date when it is to be returned. Under no circumstances shall an attorney place a court file in the mail for return to the Clerk of Court.

(b) *Transcripts, Depositions and Administrative Records.* Transcripts, depositions and administrative records shall not be checked out by the Clerk of Court to any person except court personnel. ~~Where a transcript of court proceedings, deposition or administrative record has been filed in a case, the attorneys in the case may have access to it for reading in the Office of the Clerk of Court.~~

(c) ~~*Photocopy of Depositions.*~~ Sealed depositions shall not be reproduced by the Clerk's office unless ordered by the Court. **Sealed** depositions which have been filed with the Court may be opened by the Clerk of Court for examination by attorneys of record in the case **and read in the office of the Clerk of Court.** Upon the conclusion of the examination, the deposition shall be resealed. In the event an attorney not of record in the case wishes to examine a sealed deposition filed with the court, said counsel must seek written permission from the Court to do so before the Clerk of Court will allow such examination.

(d) ~~*Photocopying of Court Transcripts.*~~ Attorneys are advised that **a** court transcript filed with the Clerk of Court is the *prima facie* transcript of the testimony filed by the reporter, pursuant to 28 U.S.C. § 753 covering the duties of the court reporter, and it is a part of the Clerk of Court's files. Any copies of transcripts, or parts thereof which are a part of the public domain and not sealed by the Court may, upon request, be reproduced for ordering parties by the Clerk's office, under the same terms and conditions as any other official public document in the case file.

(e) ~~*Photocopying of Administrative Records.*~~ An Administrative Record which has been filed in a case and not sealed by the Court may, upon request, be reproduced for ordering parties by the Clerk's office, under the same terms and conditions as any other official public document in the case file.