



Provides information, guidance, and advice to judges, magistrates, and other personnel working in the pro-se area. Advises appropriate personnel on the status of particular cases.  
Performs other duties as assigned.

**Information:**

The Court reserves the right to modify the conditions of this job announcement or to withdraw the job announcement or to fill the position sooner than the closing date, if a closing date is shown, any of which actions may occur without any prior written notice.

This position is subject to mandatory participation for payment of net salary, i.e., Direct Deposit. Employees of the United States District Court are required to adhere to a Code of Ethics and Conduct, which is available to applicants for review upon request. Background check is mandatory for this position.

For more information regarding Federal Law Clerks please see :

<https://oscar.uscourts.gov>

**How to apply:**

Application form can be found on the courts web site at:

<http://www.wyd.uscourts.gov>

Please submit application with cover letter, resume and writing sample to:

United States District Court  
Attention: Court Unit Executive  
2120 Capitol Ave, Room 2131  
Cheyenne, Wyoming 82003  
(307) 433-2120

**RELOCATION EXPENSES ARE NOT INCLUDED WITH THIS POSITION**

WE ARE AN EQUAL OPPORTUNITY EMPLOYER