

RULE 49.3. Exclusion of Certain Personal Data from Pleadings

In compliance with the policy of the Judicial Conference of the United States and the E-Government Act of 2002, and in order to promote the electronic access to case files, while protecting personal privacy and other legitimate interests, parties shall refrain from including, or shall redact, where inclusion is necessary, the following personal data identifiers from their pleadings, including exhibits thereto, unless otherwise ordered by the Court.

- **Social Security Numbers.** If an individual's social security number must be included, only the last four digits of that number should be used.
- **Names of Minor Children.** If the involvement of a minor child must be mentioned, only the initials of that child should be used.
- **Dates of Birth:** If an individual's date of birth must be included, only the year of birth should be used.
- **Financial Account Numbers:** If a financial account number is relevant, only the last four digits of such numbers should be used.
- **Home Addresses:** If home address must be included, only the city and state should be listed.

The responsibility for redacting these personal data identifiers rests solely with counsel and the persons filing the documents with the Court. The Clerk will not review papers for compliance with this rule.